



Achieve with us.

October 4, 2018

Dear Members:

In accordance with the bylaws of The Arc, Upper Valley, members are hereby notified of the Annual Meeting of the organization to be held on Thursday, November 8, 2018 at 6:30 pm at Muddy Rivers Ballroom at 710 Avenue North in Grand Forks, North Dakota. Tickets for the Annual Meeting can be purchased online at www.thearcuppervalley.com or by calling the office at 701-772-6191.

You will find the materials for the business meeting on The Arc, Upper Valley website at www.thearcuppervalley.com. You may request a printed copy of these materials by contacting the office at 701-772-6191. You are encouraged to review all the materials prior to the meeting. As a member of The Arc, it is important that you are well-informed, so you can participate in the decision-making process that will take place the night of the meeting.

Business meeting materials include:

Business Meeting Agenda
Minutes of the 2017 Annual Meeting
Board Member Nominations

We look forward to seeing you on Thursday, November 8, 2018.

Sincerely,

Erik Anthony
President

2500 DeMers Ave
Grand Forks ND 58201
T 701.772.6191 F 701.772.2195
www.thearcuppervalley.org



Achieve with us.

Agenda – Business Meeting

Thursday, November 8, 2018, 6:30 pm

Muddy Rivers Ballroom, 710 First Avenue North, Grand Forks, North Dakota

Call to Order	President Erik Anthony
Report of Secretary	Secretary Alissa Fugazzi
Minutes of the 2017 Annual Meeting*	Secretary Alissa Fugazzi
Treasurer's Report	Treasurer Fayme Stringer Henry
Election of Officers and Directors*	President Erik Anthony
Adjourn Business Meeting	President Erik Anthony

*Action items that require a vote

**Minutes of The Arc, Upper Valley Annual Meeting held on
Thursday, November 2, 2017, Muddy Rivers Ballroom, Grand Forks, ND**

Brief Order of Business:

President Joan Karpenko called the meeting to order at 7:15 pm.

President Karpenko introduced current board members.

Approval of Minutes:

President Karpenko declared there was a quorum present to conduct business.

President Karpenko called for approval of the Annual Meeting Minutes of November 3, 2016. Members received a copy of the Annual Meeting Minutes along with their meeting notice. Roberta Middaugh made a motion to approve the meeting minutes of 2016. Ruth Jenny seconded the motion. M/C.

Treasurer's Report:

President Karpenko presented the Annual Treasurer's Report. The Treasurer's Report is based on the previous year's Independent Accountants' Compilation Report. The Board of Directors accepted the 2015 Independent Accountants' Compilation Report completed by Brady Martz.

Total revenues were \$576,695, an increase of 41% from 2015. 62 volunteers contributed an additional \$44,447 to our programs and business operations in 2016 through their volunteer efforts.

Total expenses were \$727,446, an increase of 13% from 2015.

President Karpenko thanked our membership and friends for their volunteer time, financial contributions and donations to our programs and stores.

Election of Officers and Directors:

All members received a copy of the Nominating Committee's Report with their meeting notice and were invited to submit additional candidates in writing. Having received no further nominations, a unanimous ballot was cast for the slate of directors and officers as presented.

<u>Nominee</u>	<u>Office</u>	<u>Term</u>
Erik Anthony	President	Two Year Term
Alissa Fugazzi	Secretary	Two Year Term
Cherie Graves	Director	Three Year Term
Julie Erickson	Director	Three Year Term
Scott Dagoberg	Director	Three Year Term
Jody Larson	Director	Three Year Term
Roberta Middaugh	Director at Large	One Year Term

President Karpenko made a motion to elect the slate of nominees as presented. Kathy Anderson seconded the motion. M/C.

Approval of Updated Bylaws:

All members received a summary entitled Proposed Amendments to the Bylaws of The Arc, Upper Valley that was submitted by the Board of Directors for consideration on September 13, 2017. The bylaws in their entirety were available to view on the organization's website. Kathy Anderson made a motion to approve the bylaws as recommended. Cathy Martsolf seconded the motion. M/C.

Old Business:

None

New Business:

None

Adjournment:

There being no further business, the meeting adjourned at 7:45 pm.

Respectfully Submitted,

Rachel A. Hafner
Executive Director

Nominations for Board of Directors 2019
Slate of Candidates

The board of directors puts forth the following nominations for your consideration:

<u>Position</u>	<u>Name</u>
Treasurer	Fayme Stringer Henry
Directors	Amelia Indvik Anthony Arnold
Director at Large	Roberta Middaugh

The following individuals have agreed to complete terms for other directors who have had to step down from the board:

<u>Position</u>	<u>Name</u>
Directors	Nate Schlieff Chelsey Kjono

Additional nominations may be submitted to the secretary of the organization in writing by October 28, 2018. If no further nominations are submitted, this slate of nominees will be presented for election at the organization's Annual Meeting on Thursday, November 8, 2018. Information about the entire nomination and election process can be found in the organization's bylaws.

Submitted by:

Alissa Fugazzi
Secretary